

Cardiff PSB Action Log
PSB 22 September 2021

Ref	Action	Lead
Actions raised PSB 26th July 2021		
3a	Complete Physical Activity Strategy on forward plan for November PSB meeting	Secretariat
3b	In progress Representatives from each PSB partner to be identified in order to support the development of the MMEW Healthy Workplace priority.	All/Secretariat
	Complete MMEW updates will be scheduled for the PSB every 6 months	Secretariat
	Complete Sheila Hendrickson-Brown has made contact with Rebecca Stewart/Suzanne Wood regarding MMEW engagement activities. Meetings have been held; MMEW is on the C3SC's Third Sector Health, Social Care and Wellbeing Network later this month.	Sheila Hendrickson-Brown
	Complete C&VUHB and Council to advocate for early access to data on the percentage of children aged 4/5 who are a healthy weight. This is being raised nationally.	Fiona Kinghorn
3c	Complete Staff Healthy Travel Charter - any organisation wishing to discuss 'Level 2' commitments to contact Dr Tom Porter	All
	Complete A Staff Travel Charter update on forward plan for November PSB meeting	Secretariat
4	Complete PSB Chair has written confirming PSB approval to Cardiff becoming an Early Years Transformation pathfinder	Secretariat
	Complete PSB will be updated on progress with Early Years Transformation pathfinder	Secretariat

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5.	Complete Huw Jakeway has made contact with Sarah Hopkins to discuss Living Wage accreditation for SWFRS	Huw Jakeway/Sarah Hopkins
	Complete Sarah Hopkins has provided Jo Salway with details of employers able to speak about the benefits of the real living wage at Welsh Government events	Sarah Hopkins/Jo Salway
	In progress Sheila Hendrickson-Brown to provide Jo Salway feedback from third sector groups on the benefits of the living wage. Update - survey issued.	Sheila Hendrickson-Brown/Secretariat
	Complete Link to Living Wage Wales website shared with PSB	Secretariat
6	Complete The Community Safety update presentation shared with PSB members	Secretariat
	Complete Information on procuring redeployable cameras shared with relevant Council departments	Sian Sanders
7.	Complete PSB members were invited to meet Gareth Newell to inform the review of governance arrangements. Meetings held across August and September.	Secretariat
	Complete Annual Report has been shared with partners for comment prior to the September PSB meeting.	Secretariat
	Complete PSB members invited to a COVID-19 Volunteering Recovery meeting held on Thursday 29th July.	Secretariat
	Complete Agreement obtained for PSB and RPB to share minutes. Awaiting approved minutes from last RPB meeting	Secretariat
	In progress Plans to be revisited for a joint meeting of Cardiff PSB, Vale PSB and C&V RPB	Secretariat

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Actions raised PSB 7 July 2021		
2	Complete 'Greener, Fairer, Stronger' - Focused areas of work from this strategy will be developed and brought to the PSB for further discussion.	Jon Day
4	In progress Draft response on behalf of Cardiff PSB awaiting feedback from lead on Coed Caerydd to note its support of NRW's Strategic Allocated Funding and outlining the benefits from the 2020/21 allocation.	Secretariat
Actions raised PSB 9th June 2021		
1	In progress PCC Alun Michael and Sheila Hendrickson Brown to meet in September to discuss linking Police volunteering with the work of C3SC. Update – Meeting held, further discussion to be held with Deputy PCC.	PCC Alun Michael Sheila Hendrickson Brown
3	Complete Gavin Macho will be contacting Sheila Hendrickson-Brown to discuss linking volunteer capacity with Emergency Management.	Gavin Macho Sheila Hendrickson Brown
4	Complete A meeting has been arranged for 29 th July 2021 for partners to develop proposals to operationalise the recommendations in the Covid-19 Volunteering Recovery Report and into a proposed agenda item for the PSB.	Sheila Hendrickson Brown
6	Complete A multi agency Child Friendly Board is being developed. This will create the arena for Health and Police (and other partners) involvement in Child Friendly Recovery. On PSB agenda for September.	Lee Patterson Suzanne Scarlett
7	Complete Plans to review partnership arrangements and governance agreed at PSB meeting 26 th July 2021.	Secretariat
8	In Progress A letter will be submitted to Len Richards, thanking him for his service to the PSB and to Cardiff and the Vale.	Secretariat
9	Complete National Resources Wales representatives have been involved in a Joint Assessment of Local Well-being workshop taking into account the State of Natural Resources Report (SONARR).	Natural Resources Wales