

Cardiff Public Services Board  
Tuesday 1<sup>st</sup> December, 2.00 – 3.00  
Teleconference



<b><u>Attendees</u></b>	
<b>Board Members:</b>	
Councillor Huw Thomas <b>(Chair)</b>	Leader, Cardiff Council, CC
Charles Janczewski <b>(Vice Chair)</b>	Chair Cardiff & Vale University Health Board (C&V UHB)
Fiona Kinghorn	Executive Director of Public Health, C&V UHB
Abigail Harris	Director of Planning, C&V UHB
Paul Orders	Chief Executive, CC
Sarah McGill	Corporate Director People and Communities, CC
Michael Evans	Head Operations SW Central, Natural Resources Wales (NRW)
Keith Meredith	Group Manager, South Wales Fire & Rescue Service (SWFRS)
Sheila Hendrickson-Brown	Chief Executive Officer, C3SC
Alun Michael	Police and Crime Commissioner South Wales
Mark Brace	Assistant Police and Crime Commissioner
Tim Morgan	Superintendent, South Wales Police (SWP)
Hannah Williams	LDU Head, National Probation Service (NPS)
Jo Salway	Head of Cabinet Office, Welsh Government
<b>Apologies:</b>	
Len Richards	Chief Executive, C&V UHB
Wendy Gunney	Chief Superintendent, SWP
Huw Jakeway	Chief Fire Officer, SWFRS
Gareth O'Shea	Executive Director, South Wales Operations, NRW
Gareth Newell	Head of Performance and Partnerships, CC
<b>Other attendees:</b>	
Gavin Macho	Emergency Management Officer
Abigail Taylor	Senior Corporate Policy Officer
Sian Sanders	Community Safety, Cohesion and Engagement Manager, CC
Anne Wei	Strategic Partnership and Planning Manager, C&V UHB
Anna Schwappach	Specialty Registrar
Nathan Swain	Principal Policy & Partnerships Officer, CC
Clive Bailey	Policy & Partnerships Officer, CC

No.	Agenda Item	
1 / 2	<p><b>Welcome and Introductions</b></p> <p>The Chair opened the meeting and noted apologies as above.</p> <p>Minutes from 22<sup>nd</sup> October 2020 meeting were approved and the Chair provided an update against actions.</p>	
3.	<p><b>COVID-19 Update</b></p> <p>Fiona Kinghorn provided an overview on the latest figures for Covid-19 in Cardiff, noting that Cardiff is seeing a gradual rise in COVID-19 cases. A small number of cases are being seen in the homeless community which may be linked to prison release.</p> <p>It is anticipated that the movement of students and young people during the Christmas and New Year period will see an increase in cases in this population group.</p> <p>It was noted that while figures do not give a direct link to the hospitality industry, it is actions around this type of social mixing that presents a high risk.</p> <p>The Board discussed publishing figures to demonstrate that poor behaviours and not complying with preventative measures are the reason the tough decisions around hospitality and family gatherings are required.</p> <p>Third Sector representatives have commented that within the community there is a sense of insufficient information, and information communicated in means that are not appropriate for all audiences.</p> <p><b>Action:</b> Sheila Hendrickson Brown and Fiona Kinghorn agreed to link up to discuss communications and public health messaging.</p> <p>Each organisation was given the opportunity to update on their respective restart and recovery actions.</p> <p>Key issues highlighted include:</p> <ul style="list-style-type: none"> <li>• Hospital beds are limited. Non-COVID patients have not dropped off in the same way they did during the first lockdown.</li> <li>• Mass vaccination processes have been set up in Cardiff and will go live shortly, starting with Health and Social Care staff.</li> <li>• Schools are under constant stresses from closures and isolation requirements.</li> </ul>	<p>F Kinghorn / S Hendrickson Brown</p>

No.	Agenda Item	
	<ul style="list-style-type: none"> <li>• A substantial number of vehicles have been stopped by South Wales Police travelling from England and penalty notices have been issued.</li> <li>• Requirements of TTP mean that blocks of Fire Service staff are required to isolate at the same time and additional staff planning has been introduced.</li> </ul>	
4.	<p><b>Brexit &amp; Winter Preparedness</b></p> <p>Gavin Macho gave a presentation on the Council’s preparations and considerations for Brexit and planning for winter issues.</p> <p><b>Action:</b> Agreement to hold Brexit PSB meetings at short notice in December / January should they be required</p> <p>The PSB agreed that local action through the PSB would be required alongside discussions through the LRF.</p> <p>C&amp;VUHB highlighted that hospitals are anticipating less pre-Christmas discharge of patients, which may create pressures in the week following Christmas (which usually sees larger than normal demand for services).</p>	Secretariat
5.	<p><b>C&amp;V RPB Winter Protection Plan 2020/21</b></p> <p>Presentation and C&amp;V RPB Winter Protection Plan 2020/21 circulated via email outside of meeting.</p>	
6.	<p><b>Community Safety update</b></p> <p><i>Public injection health needs assessment</i></p> <p>The Leadership Board has given strong support to the recommendations arising from Public Health’s needs assessment of those who inject substances in public. The recommendations will inform the commissioning of services.</p> <p><b>Action:</b> The public injection health needs assessment recommendations and next steps to be discussed at a future meeting of the PSB.</p> <p><i>Single Unified Safeguarding Review Process</i></p> <p>To help pilot Welsh Government’s Single Unified Safeguarding Review Process, the Leadership Board recommends that the recent Domestic Homicide in early October be used as a pilot case.</p> <p><b>Agreed:</b> The PSB agreed with the Leadership Board’s recommendation.</p>	Secretariat

