

<b><u>Attendees</u></b>	
<b>Board Members:</b>	
Councillor Huw Thomas <b>(Chair)</b>	Leader, Cardiff Council
Charles Janczewski <b>(Vice Chair)</b>	Chair Cardiff & Vale University Health Board (C&V UHB)
Fiona Kinghorn	Executive Director of Public Health, C&V UHB
Sheila Hendrickson-Brown	Chief Executive Officer, C3SC
Wendy Gunney	Chief Superintendent, SWP
Sarah McGill	Corporate Director People and Communities, CC
Huw Jakeway	Chief Fire Officer, SWFRS
Mark Brace	Assistant Police and Crime Commissioner
Gareth Newell	Head of Performance and Partnerships, CC
Alun Michael	Police and Crime Commissioner South Wales
Amelia John	Deputy Director for Housing Policy, Welsh Government
Andy Robinson	Natural Resources Wales
<b>Apologies:</b>	
Paul Orders	Chief Executive, CC
Hannah Williams	LDU Head, National Probation Service (NPS)
Gareth O'Shea	Executive Director of South Wales Operations, NRW
Michael Evans	Natural Resources Wales
Abigail Harris	Director of Planning, C&V UHB
<b>Other attendees:</b>	
Edward Hunt	Strategic Planning, C&VUHB
Sian Sanders	Operational Manager Community Safety, Cohesion and Engagement
Nathan Swain	Principal Policy & Partnerships Officer, CC
Clive Bailey	Policy and Partnerships Officer, CC
Andrew Gregory (Item 3)	Director for Planning, Transport & Environment, CC
Gareth Harcombe (Item 3)	Energy and Sustainability Manager
Nicola Pitman (Item 4)	Age Friendly Cardiff lead, CC
Mike Tate (Item 5)	Assistant Director, Education, CC
Lee Patterson (Item 5)	Child Friendly City Co-ordinator, CC

No.	Agenda Item	
1	<p><b>Welcome and Introductions</b></p> <p>The Chair opened the meeting and noted apologies as above.</p> <p>It was noted that Amelia John will be replacing Jo Salway as the Welsh Government representative on Cardiff PSB.</p>	
2	<p><b>Minutes and Actions</b></p> <p>The minutes for the meeting held on 26<sup>th</sup> July 2021 were approved.</p>	
3.	<p><b>One Planet Cardiff</b></p> <p>Andrew Gregory and Gareth Harcombe presented:</p> <ul style="list-style-type: none"> <li>• an update on Cardiff Council’s One Planet Cardiff Strategy, Carbon Accounting</li> <li>• initial collaboration projects identified by the Climate Emergency Board and proposed commitments and initial steps for the PSB</li> </ul> <p>It was highlighted that some organisations would prefer action over a wider geography given the area of their responsibilities. It was confirmed that regional conversations were taking place across the city region via appropriate climate and energy groups.</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• Carbon Accounting presentation to be shared with PSB members</li> <li>• Each PSB member to identify a Champion at a senior management level (to report to the Climate Emergency Board)</li> <li>• Each PSB member to consider the priority projects and the support/commitment their organisation can provide</li> <li>• Progress to be reported to the PSB on an annual basis</li> </ul>	<p>Secretariat All</p> <p>All</p> <p>Andrew Gregory/ Gareth Harcombe</p>
4.	<p><b>Age Friendly City</b></p> <p>Nicola Pitman provided an overview of Cardiff’s submission to join the WHO’s Global Network for Age-friendly cities in advance of its consideration by the Council’s Cabinet in October.</p> <p>It was highlighted that a Public Toilet Strategy for Cardiff was being reviewed and aligned to link with the Age Friendly approach.</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• Further Age Friendly City updates to be brought to the PSB in the future</li> </ul>	<p>Secretariat</p>

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5.	<p><b>Child Friendly City – path to accreditation</b></p> <p>Mike Tate and Lee Patterson provided an overview of the work undertaken so far toward Child Friendly accreditation and next steps.</p> <p>Next steps to include a refresh of the Child Friendly City Strategy (2018) and governance arrangements. It was noted that the refreshed strategy should align with Cardiff’s strategy for youth services.</p> <p>Discussion took place around the participation of young people at Cardiff PSB meetings. Some PSB members highlighted a preference for focussed engagement with young people (e.g. engagement on the PSB’s Well-being Plan and Child Friendly City work) as discussions at the PSB level are suited to executives or their delegated representatives. The need to join up engagement/participation across the PSB and Regional Partnership Board was highlighted.</p> <p>It was noted that Estyn’s upcoming inspection will consider partnership working in Cardiff through the Child Friendly City work.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• Opportunities to be explored for involving young people in the work of Cardiff PSB, with options reported back to the PSB</li> </ul>	Lee Patterson / Secretariat
6.	<p><b>Community Safety Update</b></p> <p>Sian Sanders provided an update on the work of the Community Safety Partnership, including:</p> <ul style="list-style-type: none"> <li>• Development of a Community Safety information dashboard</li> <li>• Resettlement of Afghan refugees</li> <li>• Progress on Domestic Homicide Reviews</li> </ul> <p>The issue of addressing off-road bikes was raised. The Police and Council are working together to deliver targeted interventions to address this behaviour.</p>	
7.	<p><b>Priorities and Governance Review</b></p> <p>Cardiff PSB’s Annual Report 2020/21 was approved by the PSB.</p> <p>Work is being progressed with PSB partners to identify the core data sets and trends that will inform the PSB’s updated Well-being Assessment.</p> <p>It was agreed at the PSB meeting 26 July, that PSB members would meet with Gareth Newell on a 1 to 1 basis to contribute to a review of priorities and governance to ensure effective partnership arrangements are in place for recovery and renewal and delivery of the PSB’s updated Local Well-being Plan. A high level summary of the feedback received will be presented to the</p>	

No.	Agenda Item	
	<p>Council's Policy Review and Performance Scrutiny Committee meeting, Monday 11<sup>th</sup> October.</p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• Report on PSB priorities and governance to be considered at a future PSB meeting.</li> </ul>	Gareth Newell/ Secretariat
8.	<p><b>AOB and Forward Look</b></p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• An additional meeting to be held to consider the Director of Public Health's Annual Report prior to the next PSB in November.</li> <li>• PCC Alun Michael requested a future discussion to consider pressures on services across the PSB membership.</li> </ul>	Secretariat  Secretariat
	<p><b>Dates of next meetings:</b></p> <ul style="list-style-type: none"> <li>• 10 November 2021</li> <li>• 30 November 2021</li> </ul>	