

Cardiff Public Services Board
Tuesday 23 April 2019, 3.30 – 4.30pm
Room B, City Hall



<u>Attendees</u>	
Board Members:	
Maria Battle (Meeting Chair)	Chair, Cardiff & Vale University Health Board, (C&V UHB)
Sarah McGill	Corporate Director People and Communities, Cardiff Council (CC)
Fiona Kinghorn	Executive Director of Public Health, C&V UHB
Len Richards	Chief Executive, C&V UHB
Gareth O'Shea	Executive Director Operations South Wales, National Resources Wales (NRW)
Apologies:	
Councillor Huw Thomas (Chair)	Leader, Cardiff Council, CC
Paul Orders	Chief Executive, CC
Abigail Harris	Director of Planning, C&V UHB
Sheila Hendrickson-Brown	Chief Executive Officer, C3SC
Sharon Hopkins	Deputy Chief Executive, C&V UHB
Huw Jakeway	Chief Fire Officer, South Wales Fire & Rescue Service (SWFRS)
Dai Bents	Group Manager, SWFRS
Jo Salway	Head of Cabinet Office, Welsh Government
Victoria Harris	LDU Head, Wales Community Rehabilitation Company
Mark Brace	Assistant Police and Crime Commissioner
Hannah Williams	LDU Head, National Probation Service (NPS)
Stephen Jones	Chief Superintendent, South Wales Police (SWP)
Other attendees:	
Cllr Susan Elsmore	Cabinet Member for Social Care, Health and Well-being, CC
Cllr Caro Wild	Cabinet Member for Strategic Planning and Transport, CC
Eric Bellow	Group Manager, SWFRS
Stephen Murray	Superintendent, SWP
Lisa Connolly	Team Manager, NPS
Tom Porter	Consultant Public Health Medicine, C&V UHB
Gareth Newell	Policy, Partnerships and Research Manager, CC
Clive Bailey (clerk)	Policy & Partnerships Officer, CC

No.	Agenda Item	
1.	<p>Welcome and Introductions</p> <p>Meeting Chair Maria Battle (in the absence of Cllr Huw Thomas), opened the meeting and noted apologies as above.</p>	
2.1	<p>Public Services Board 20 November 2018 - minutes and actions</p> <p>The minutes of the meeting were agreed.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Timescales for actions in progress to be identified. 	Secretariat
2.2	<p>PSB Delivery Board 25 January 2019 – minutes and actions</p> <p>No issues raised.</p>	
2.3	<p>PSB Delivery Board 11 April 2019 – draft minutes</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • Joint PSB proposal to be presented to the PSB in May. • PSB meeting to be used for a dedicated session on the Transport white paper. • Mental health and criminal justice to be considered as an item for a Joint PSB. 	Secretariat Secretariat Secretariat
3.	<p>Cardiff's Healthy Travel Staff Charter</p> <p>Tom Porter gave an overview of the development of the Charter, initial actions against the commitments and next steps.</p> <p>The Chair thanked all organisations involved.</p> <p>AGREED:</p> <ul style="list-style-type: none"> • PSB member organisations to sign up to the Healthy Travel Staff Charter. <p>ACTION:</p> <ul style="list-style-type: none"> • Communication Toolkit to be circulated for info. 	Secretariat
4.	<p>Horizon Scanning and AOB</p> <p>AGREED:</p> <ul style="list-style-type: none"> • Agenda items currently proposed noting subject to review. 	
	<p>Dates of next meetings:</p> <ul style="list-style-type: none"> • Cardiff PSB 21 May 2019 • PSB Delivery Board 18 June 2019 	