## Cardiff Public Services Board Monday 26<sup>th</sup> July, 10.00 – 12.00 Teleconference



## **Attendees**

**Board Members:** 

Councillor Huw Thomas (Chair) Leader, Cardiff Council

Charles Janczewski (Vice Chair) | Chair Cardiff & Vale University Health Board (C&V UHB)

Fiona Kinghorn Executive Director of Public Health, C&V UHB

Abigail Harris Director of Planning, C&V UHB
Sheila Hendrickson-Brown Chief Executive Officer, C3SC
Wendy Gunney Chief Superintendent, SWP

Sarah McGill Corporate Director People and Communities, CC

Huw Jakeway Chief Fire Officer, SWFRS Michael Evans Natural Resources Wales

Mark Brace Assistant Police and Crime Commissioner
Gareth Newell Head of Performance and Partnerships, CC
Jo Salway Head of Cabinet Office, Welsh Government

**Apologies:** 

Paul Orders Chief Executive, CC

Hannah Williams LDU Head, National Probation Service (NPS)

Len Richards Chief Executive, C&V UHB

Gareth O'Shea Executive Director of South Wales Operations, NRW

Alun Michael Police and Crime Commissioner South Wales

Other attendees:

Sian Sanders Operational Manager Community Safety, Cohesion and Engagement

Anne Wei Strategic Partnership and Planning Manager, C&VUHB

Nathan Swain Principal Policy & Partnerships Officer, CC

Clive Bailey Policy and Partnerships Officer, CC

Suzanne Wood (Item 3)

Consultant in Public Health Medicine, C&VUHB

Rebecca Stewart (Item 3)

Principal Public Health Practitioner, C&VUHB

Lauren Idowu (Item 3) Principal Health Promotion Specialist, Public Health Wales

Steve Morris (Item 3) Sport, Leisure and Development Manager, CC

Laura Williams (Item 3)

Ben O'Connell (Item 3)

Tom Porter (Item 3)

Natalie Dix (Item 4)

Head of Sport Cardiff, Cardiff Metropolitan University

Director of Sport, Cardiff Metropolitan University

Consultant in Public Health Medicine, C&VUHB

Early Years Education Improvement Officer, CC

John Paxton (Item 5) Procurement Strategy and Development Manager, CC

Sarah Hopkins (Item 5) Director of Cynnal Cymru

No.	Agenda Item	
1	Welcome and Introductions	
	The Chair opened the meeting and noted apologies as above.	
2	Minutes and Actions	
	Minutes were approved for the meetings held on 9 <sup>th</sup> June 2021 and 7 <sup>th</sup> July 2021.	
3.	Driving forward our healthy living approach in Cardiff	
	3a. Physical Activity and Sport Strategy	
	The Council, C&VUHB and Cardiff Metropolitan University are working together with partners to develop Cardiff's Physical Activity and Sport Strategy 2022-2027: Move More Cardiff.	
	The strategy has been developed in line with the commitment made in Cardiff PSB's Well-being Plan and in response to recommendations made by Wales Audit Office. Links to the Regional Partnership Board's Ageing Well agenda were also noted.	
	The Board highlighted opportunities to engage younger people and the community sector, capturing their voice and involving them in developing communications.	
	Action:	
	Strategy to be brought back to PSB in November for sign off.	Secretariat
	3b. Move More, Eat Well (MMEW)	
	The PSB was given an overview of progress, key achievements and next steps for 2021/22. MMEW has been cited as best practice by Welsh Government.	
	AGREED: Priorities for 2021/22 to be Healthy Workplace, Healthy Advertising and Marketing and Educational Settings. A representative from each PSB partner to support the development of the Healthy Workplace priority.	
	It was confirmed that funding is now in place to support pilot interventions for children flagged as overweight.	
	<ul> <li>Actions:         <ul> <li>Representatives from each PSB partner to be identified in order to support the development of the Healthy Workplace priority.</li> <li>MMEW update to come to the PSB every 6 months</li> <li>Sheila Hendrickson-Brown to make contact regarding engagement activities</li> </ul> </li> </ul>	All/Secretariat Secretariat Sheila Hendrickson Brown

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	C&VUHB and Council to advocate for early access to data on the percentage of children aged 4/5 who are a healthy weight.	Fiona Kinghorn
	3c. Staff Healthy Travel Charter	
	The PSB was given an update on progress against the Staff Healthy Travel Charter that Cardiff PSB members committed to in April 2019. Individual organisation scores will be shared on the <a href="Healthy Travel Wales">Healthy Travel Wales</a> website for transparency and as a way of organisations to demonstrate the positive action they are taking to address air pollution, health and the climate emergency.	
	It was highlighted that a more ambitious set of 'Level 2' commitments were being developed.	
	A business charter was launched in the weeks prior to the COVID-19 pandemic in the UK. Work is advancing with FOR Cardiff to re-promote it.	
	Actions:  • Any organisation wishing to discuss 'Level 2' commitments to contact Dr Tom Porter.  Any undetected by hyperstate to the PSR in Neverther.	All Secretariat
	<ul> <li>An update to be brought back to the PSB in November</li> </ul>	Secretariat
4.	Early Years Transformation Programme	
	The PSB received an overview of Cardiff's application to become a Pathfinder for the Early Years Integration Transformation Programme.	
	Discussion took place around aligning this approach with the Vale on the basis of the health board footprint.	
	Actions:	
	<ul> <li>PSB Chair to write confirming PSB approval to Cardiff becoming a pathfinder</li> <li>PSB to be updated on progress</li> </ul>	Natalie Dix/ Secretariat Natalie Dix/ Secretariat
5.	Living Wage Accreditation	
	The PSB received an update on progress including a significant increase in the number of accredited employers and its contribution to the local economy.	
	Non-accredited PSB organisations were encouraged to make contact with Cynnal Cymru to help overcome any barriers to accreditation. C&VUHB representatives indicated that this support had been useful in achieving their accreditation.	

No.	Agenda Item	
	<ul> <li>Actions:         <ul> <li>Huw Jakeway to make contact with Sarah Hopkins to discuss accreditation for SWFRS</li> <li>Sarah Hopkins to provide Jo Salway with details of employers able to speak about the benefits of the real living wage at Welsh Government events.</li> <li>Sheila Hendrickson-Brown to provide Jo Salway feedback from third sector groups on the benefits of the living wage.</li> <li>Link to Living Wage Wales website to be shared</li> </ul> </li> </ul>	Huw Jakeway / Sarah Hopkins Sarah Hopkins / Jo Salway Sheila Hendrickson- Brown / Jo Salway Secretariat
6.	Community Safety Update	
	Sian Sanders provided an update on the work of the Community Safety Partnership and the development of its priority groups. Progress made on Domestic Homicide Reviews (DHRs) was highlighted with two DHRs published online and those at publication stage to follow shortly.  It was highlighted that the Police Crime Commissioner commended the	
	work of the Community Safety Partnership.	
	<ul> <li>Action:         <ul> <li>The Community Safety update presentation to be shared with PSB members</li> <li>Information on procuring redeployable cameras to be shared with relevant Council departments</li> </ul> </li> </ul>	Secretariat Sian Sanders
7.	AOB and Forward Look	
	Statutory timescales and Governance review	
	Gareth Newell set out the timescales for producing Cardiff PSB's updated Local Well-being Assessment and Local Well-being Plan.	
	AGREED: Governance to be reviewed to ensure effective partnership arrangements are in place for recovery and renewal and delivery of the updated Local Well-being Plan	Secretariat
	<b>Action:</b> PSB members to be invited to inform the review of governance arrangements	Secretariat
	PSB Annual Report	
	<b>Action:</b> Annual Report to be shared with partners for comment prior to the meeting of the PSB in September.	Secretariat
	Prevention and Early Years Funding	
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No.	Agenda Item	
	Fiona Kinghorn provided a brief overview of the report included with papers that sets out use of this funding to date and planning for 2021/22.	
	COVID-19 Volunteering Recovery meeting	
	Action: PSB members to be invited to a meeting arranged by C3SC	Secretariat
	AOB	
	Action: RPB minutes to be shared with PSB members	Secretariat
	Action: Plans to be revisited for a joint meeting of Cardiff PSB, Vale PSB and C&V RPB	Secretariat
	Dates of next meetings:	
	Cardiff PSB 22 September 2021	
	Cardiff PSB 30 November 2021	