

**Cardiff Public Services Board**  
**Friday 29<sup>th</sup> September, 2.00 – 4.30 pm**  
**Grange Pavilion**



<b><u>Attendees</u></b>	
<b>Board Members:</b>	
Councillor Huw Thomas ( <b>Chair</b> )	Leader, Cardiff Council
Paul Orders	Chief Executive, Cardiff Council
Sarah McGill	Director - Communities, Housing and Customer Services, Cardiff Council
Len Richards	Chief Executive, C&V UHB
Fiona Kinghorn	Deputy Director Public Health, C&V UHB
Sheila Hendrickson-Brown	Chief Executive Officer, C3SC
Mark Brace	Assistant Police and Crime Commissioner
Gareth O'Shea	Executive Director Operations South Wales, NRW
Dai Bents	Group Manager, South Wales Fire & Rescue Service
Abigail Harris	Director of Planning, C&V UHB
<b>Apologies:</b>	
Maria Battle ( <b>Vice Chair</b> )	Chair, Cardiff & Vale University Health Board (C&V UHB)
Peter Vaughan	Chief Constable, South Wales Police
Huw Jakeway	Chief Fire Officer, South Wales Fire & Rescue Service
Belinda Davies	Chief Superintendent, South Wales Police
Peter Greenhill	Head of Local Delivery Unit, Wales National Probation Service
Victoria Harris	Acting Head Cardiff and Vale of Glamorgan Local Delivery Unit
Jo Salway	Head of Cabinet Office, Welsh Government
<b>Other attendees:</b>	
Gareth Newell	Policy, Partnerships and Research Manager, Cardiff Council
Nathan Swain (Clerk)	Principal Policy & Partnerships Officer, Cardiff Council
Clive Bailey	Policy & Partnerships Officer, Cardiff Council
Sereen Kutubi	Policy & Partnerships Officer, Cardiff Council
Nadia De Longhi	Operations Manager, Natural Resources Wales
John Hogg	Head of South Central Operations Natural Resources Wales

No.	Agenda Item	
1.	<p><b>Welcome and Introductions</b></p> <p>The Chair opened the meeting and noted apologies as above.</p>	
2.	<p><b>Public Services Board minutes and actions – 23 June 2017</b></p> <p>The minutes of the meeting held were agreed.</p> <p><b>Executive Public Services Board minutes - 17 August 2017</b></p> <p>Fiona Kinghorn noted amendment to her job title – Deputy Director of Public Health</p>	<p><b>Secretariat</b></p>
3.	<p><b>Cardiff Well-being Plan</b></p> <p>Gareth Newell provided an overview on the Well-being plan, highlighting that:</p> <ul style="list-style-type: none"> <li>• Future Generations Commissioners advice is anticipated next week</li> <li>• 12 week consultation period will launch next week</li> <li>• Locality events will focus on local issues rather than the full plan</li> <li>• A launch event will be arranged, led by Sustain Cymru</li> </ul> <p>Discussion took place around the measures, whether mechanisms are in place to capture the required information, and the need to set targets (where we are now and where we want to be).</p> <p>It was suggested that for measures to be meaningful for residents, they must be reported on a localised level.</p> <p><b>AGREED TO:</b></p> <ul style="list-style-type: none"> <li>• approve draft Well-being Plan for consultation</li> <li>• approve engagement plan</li> <li>• an additional meeting being held 12 December 2017 to coincide with Cardiff Youth Council Grand Council</li> </ul> <p><b>ACTIONS:</b></p> <ul style="list-style-type: none"> <li>• Work required with regard to Measuring Progress indicators: <ul style="list-style-type: none"> <li>○ Explore which measures can be provided at a local / neighbourhood level</li> </ul> </li> <li>• Deliver consultation and engagement as outlined in agreed plan</li> <li>• Arrange Cardiff Draft Well-being Plan event for PSB leadership</li> <li>• Arrange additional meeting for 12 December 2017</li> </ul>	<p><b>Secretariat</b></p> <p><b>Engagement Grp Secretariat</b></p> <p><b>Secretariat</b></p>

<p>4.</p>	<p><b>Resilient Growth</b></p> <p><i>Objective 2 – Cardiff’s Population Growth will be managed in a Resilient Way</i></p> <p>Gareth Newell gave a presentation outlining growth projections for Cardiff, highlighting in particular that:</p> <ul style="list-style-type: none"> <li>• over the next 20 years Cardiff will grow faster than the rest of Wales combined</li> <li>• growth will not evenly spread across age groups, with significant increases in the population of under 18s and over 65s.</li> </ul> <p>John Hogg and Nadia de Longhi, gave a presentation on the implications of this population growth for Cardiff’s Green Infrastructure, underlining to the PSB the importance of managing Cardiff’s natural resources sustainably. They used the Greener Grangetown Project, a £2m partnership scheme which was visited by Members of the Board, to illustrate what can be achieved when we work together delivering multiple benefits. They explained how this retro-fit project could be scaled up and used as a template for future development in Cardiff.</p> <p>A discussion followed on the role of the PSB in addressing this challenge, focussing on the need to ensure that building developments over the next 10 – 20 years include sustainable solutions and innovative technology.</p> <p><b>ACTIONS:</b></p> <ul style="list-style-type: none"> <li>• Task and Finish Group to be established. Group to have the remit of exploring resilient and sustainable solutions to citywide development and population growth – reporting back to Cardiff PSB.</li> </ul>	<p><b>Secretariat / T&amp;F Group</b></p>
<p>5.</p>	<p><b>Horizon Scanning and Any Other Business</b></p> <p><b>ACTIONS:</b></p> <p><b>Child Friendly City</b></p> <ul style="list-style-type: none"> <li>• Maria Battle suggested as PSB Child Rights Partner Champion. Len Richards to speak to her and confirm.</li> </ul> <p><b>First 1000 Days Event</b></p> <ul style="list-style-type: none"> <li>• Secretariat to email out information and seek suggestions</li> </ul>	<p><b>Len Richards</b></p> <p><b>Secretariat</b></p>



## Full PSB 29 September 2017 – Actions

Item	Actions	Responsible
2.	<p>The minutes of the meeting held 23 June 2017 were agreed.</p> <p><b>Minutes and actions Exec PSB 17 August</b></p> <p><b>AGREED to:</b></p> <ul style="list-style-type: none"> <li>• Amend job title of Fiona Kinghorn – Deputy Director of Public Health</li> </ul>	<p><b>Secretariat</b></p>
3.	<p><b>Cardiff Well-being Plan</b></p> <p><b>AGREED:</b></p> <ul style="list-style-type: none"> <li>• Work required with regard to Measuring Progress indicators: <ul style="list-style-type: none"> <li>○ Explore which measures can be provided at a local / neighbourhood level</li> </ul> </li> <li>• Deliver consultation and engagement as outlined in agreed plan</li> <li>• Arrange Cardiff Draft Well-being Plan event for PSB leadership</li> <li>• Arrange additional meeting for 12 December 2017</li> </ul> <p><b>APPROVED</b> the Draft Well-being Plan for consultation</p>	<p><b>Secretariat</b></p> <p><b>Engagement Group</b></p> <p><b>Secretariat</b></p> <p><b>Secretariat</b></p>
4.	<p><b>Resilient Growth</b></p> <p><b>AGREED:</b></p> <ul style="list-style-type: none"> <li>• Task and Finish Group to be established. Group to have the remit of exploring resilient and sustainable solutions to citywide development and population growth – reporting back to Cardiff PSB.</li> </ul>	<p><b>Secretariat / T&amp;F Group</b></p>
5.	<p><b>Horizon Scanning and Any Other Business</b></p> <p><b>Agreed:</b></p> <p><b>Child Friendly City</b></p> <ul style="list-style-type: none"> <li>• Maria Battle suggested as PSB Child Rights Partner Champion. Len Richards to speak to her and confirm.</li> </ul>	<p><b>Len Richards</b></p>

	<p><b>First 1000 Days Event</b></p> <ul style="list-style-type: none"> <li>• Secretariat to email out information and seek suggestions</li> </ul> <p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• Suggested focus on travel and transport (active travel / sustainable travel) for future PSB meeting.</li> <li>• Local Well-being Plan Reporting Framework to be developed, aligned to Well-being Objectives and individual Commitments</li> </ul>	<p><b>Secretariat</b></p> <p><b>Secretariat</b></p> <p><b>Secretariat</b></p>
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