

<b><u>Attendees</u></b>	
<b>Board Members:</b>	
Charles Janczewski ( <b>Vice Chair</b> )	Chair Cardiff & Vale University Health Board (C&V UHB)
Fiona Kinghorn	Executive Director of Public Health, C&V UHB
Sheila Hendrickson-Brown	Chief Executive Officer, C3SC
Wendy Gunney	Chief Superintendent, SWP
Sarah McGill	Corporate Director People and Communities, CC
Huw Jakeway	Chief Fire Officer, SWFRS
Mark Brace	Assistant Police and Crime Commissioner
Gareth Newell	Head of Performance and Partnerships, CC
Alun Michael	Police and Crime Commissioner South Wales
Amelia John	Deputy Director for Housing Policy, Welsh Government
Paul Orders	Chief Executive, CC
Michael Evans	Natural Resources Wales
Abigail Harris	Director of Planning, C&V UHB
<b>Apologies:</b>	
Hannah Williams	LDU Head, National Probation Service (NPS)
Gareth O'Shea	Executive Director of South Wales Operations, NRW
Councillor Huw Thomas ( <b>Chair</b> )	Leader, Cardiff Council
<b>Other attendees:</b>	
Sian Sanders	Operational Manager Community Safety, Cohesion and Engagement
Nathan Swain	Principal Policy & Partnerships Officer, CC
Clive Bailey	Policy and Partnerships Officer, CC
Lauren Idowu (Item 5)	Principal Health Promotion Specialist, Public Health Wales
Steve Morris (Item 5)	Sport, Leisure and Development Manager, CC
Laura Williams (Item 5)	Head of Sport Cardiff, Cardiff Metropolitan University
Ben O'Connell (Item 5)	Director of Sport, Cardiff Metropolitan University
Tom Porter (Item 6)	Consultant in Public Health Medicine, C&VUHB
Lee Patterson (Item 7)	Child Friendly City Co-ordinator, CC

No.	Agenda Item	
1.	<p><b>Welcome and Introductions</b></p> <p>The Vice-Chair acting as Chair, opened the meeting and noted apologies as above.</p>	
2.	<p><b>Minutes and Actions</b></p> <p>Minutes were approved for the meetings held on 22<sup>nd</sup> September 2021 and 10<sup>th</sup> November 2021</p>	
3.	<p><b>Service pressures</b></p> <p>Each PSB organisation was invited to outline the immediate and medium term pressures facing services as a result of the pandemic and as winter approaches.</p> <p>Summary of immediate pressure:</p> <ul style="list-style-type: none"> <li>• Demand for services – which has built up during the pandemic and in many cases is greater than pre pandemic levels</li> <li>• Staffing – recruitment issues and isolation requirements continue to create workforce gaps</li> <li>• A new variant and the public is less tolerant of restrictions</li> </ul> <p>Cardiff Council highlighted significant pressures on Domiciliary Care and Childrens Services. Funding is available to address the issues, but staffing remains a concern. Internally there will be a renewed call for staff ‘re-purposing’. Externally the Council will be seeking volunteers and undertaking a campaign to recruit carers – this may require partner support to promote across their workforces and networks.</p> <p>C&amp;VUHB highlighted delays across the system, with people presenting themselves to healthcare specialists at more advanced and complex stages. The need to accelerate the vaccination programme to provide booster jabs will create additional pressure across the system.</p> <p>South Wales Police highlighted increased demand across a number of areas, including safeguarding, violence against women, rape and sex offences. A return to a busy protest/events calendar is placing pressure on the ability to respond.</p> <p>C3SC highlighted that groups normally reliant on older volunteers are experiencing difficulties, and many people want to increase their volunteering but are unsure of how to act on this.</p> <p>Discussion took place around how to address these pressures. The importance of consistent messaging across the public sector was</p>	

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	<p>highlighted to ensure that good work is not compromised by disjointed or conflicting messaging.</p> <p>It was noted that additional meetings may be required should Covid-19 issues require more focussed attention.</p>	
4.	<p><b>Priorities and Governance Review and Cardiff Assessment of Local Well-being</b></p> <p>Gareth Newell provided feedback on the review of PSB governance and future priorities. It was highlighted that the PSB will look to focus on a smaller number of issues that fundamentally require partnership working. It may be the case that workstreams report into other boards such as the RPB, but there will be line of sight to the PSB.</p> <p>PCC Alun Michael highlighted the need for a line of sight between the PSB and RPB so that all PSB partners can contribute and duplication of discussion is avoided.</p> <p>Gareth Newell provided an overview of progress in developing Cardiff Assessment of Local Well-being. This will be shared with members in upcoming weeks prior to a period of consultation.</p>	
5.	<p><b>Physical Activity and Sport Strategy 2022-2027</b></p> <p>Representatives of Cardiff Council, C&amp;VUHB and Cardiff Metropolitan University have worked together with partners to develop Cardiff's Physical Activity and Sport Strategy 2022-2027: Move More Cardiff. The Action Plan for year 1 was presented to the PSB.</p> <p>The Board collectively recognised the strength of this Strategy and Action plan, that will provide a planned way forward for projects and will facilitate the bringing together and targeting of resources.</p> <p>Discussion also took place on building funding opportunities around events and opportunities for organisations to deliver community benefits.</p> <p><b>Agreed</b></p> <ul style="list-style-type: none"> <li>• The PSB confirmed their support for the Physical Activity and Sport Strategy 2022-2027 and for it to progress to formal approval through the Councils Scrutiny and Cabinet meetings.</li> </ul>	
6.	<p><b>Staff Healthy Travel Charter Update</b></p> <p>Tom Porter provided an update on progress against the commitments in the Staff Healthy Travel Charter noting that many organisations have been unable to achieve targets to the pandemic and in the context of home-based working.</p>	

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	<p><b>Agreed</b></p> <ul style="list-style-type: none"> <li>• A revised approach was presented and agreed by the Board including extension of the deadline for final completion of commitments to September 2022.</li> <li>• It was agreed that rather than introducing a further 'level 2' charter, work is undertaken to re-frame the Healthy Travel Charter to reflect the shift away from office based working.</li> </ul>	<p>Tom Porter</p> <p>Tom Porter</p>
7.	<p><b>PSB Youth Participation</b></p> <p>Lee Patterson outlined a number of proposals aimed at involving young people in the work of the PSB.</p> <p>The Board highlighted a number of points for further consideration:</p> <ul style="list-style-type: none"> <li>• A general preference for a hybrid of options 2 and 3</li> <li>• Approaches must build upon existing opportunities (such as SW Fire Cadets and other PSB partner youth groups) - and avoid duplication</li> <li>• Dialogue must be meaningful, targeted and representative</li> <li>• The RPB Starting Well Board may need to be involved in any involvement of young people</li> </ul> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• Youth participation to be further discussed at a future meeting of the PSB.</li> </ul>	<p>Lee Patterson</p>
8.	<p><b>Community Safety Update</b></p> <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• PSB partners to review the proposed response to the Community and Adult Services Scrutiny Committee feedback, on work to prevent drug dealing and drug related crime in Cardiff, and submit any final comments to Sian Sanders by 2<sup>nd</sup> December 2021.</li> </ul>	<p>All</p>
9.	<p><b>AOB and Forward Look</b></p> <p>Minutes of the Regional Partnership Board meeting held on 27th July 2021 have been circulated for information.</p>	
	<p><b>Dates of next meetings:</b></p> <ul style="list-style-type: none"> <li>• 15<sup>th</sup> February 2022</li> <li>• 9<sup>th</sup> March 2022</li> </ul>	