

**Cardiff Public Services Board and
Staff Healthy Travel Charter Event
Wednesday 5 October 2022, 10.30am-12.30pm
Syndicate Room B/Ferrier Hall
in City Hall**



<u>Attendees</u>	
Board Members:	
Councillor Huw Thomas (Chair)	Leader, Cardiff Council (CC)
Charles Janczewski (Vice Chair)	Chair, Cardiff & Vale University Health Board (C&V UHB)
Suzanne Rankin	Chief Executive, C&V UHB
Fiona Kinghorn	Executive Director of Public Health, C&V UHB
Abigail Harris	Director of Planning, C&V UHB
Paul Orders	Chief Executive, CC
Sarah McGill	Corporate Director People and Communities, CC
Michael Evans	Head of Operations South Wales Central, Natural Resources Wales (NRW)
Matt Wyatt	Group Manager, South Wales Fire & Rescue Services (SWFRS)
Alun Michael	Police and Crime Commissioner South Wales (PCC)
Danny Richards	Chief Superintendent, South Wales Police (SWP)
Eirian Evans	PDU Head, National Probation Service (NPS)
Sheila Hendrickson-Brown	Chief Executive Officer, C3SC
Amelia John	Deputy Director for Housing Policy, Welsh Government
Apologies:	
Huw Jakeway	Chief Fire Officer, SWFRS
Gareth O'Shea	Executive Director of South Wales Operations, NRW
Other attendees:	
Dylan Owen	Operational Manager Policy & Improvement, CC
Abigail Taylor	Planning & Improvement Officer, CC

No.	Agenda Item	
1.	<p>Welcome/ Apologies</p> <p>The Chair opened the meeting and noted apologies as above.</p>	
2.	<p>Minutes and Actions</p> <p>The Board was presented with updated Terms of Reference, which had been amended to reflect the Well-being of Future Generations (Wales) Act and that representation of certain organisations is a statutory requirement. Revisions were also made to recognise the role of invited members and reflect the parity of status of both statutory and invited members on the Board.</p> <p>Further revisions were requested by Board Members.</p> <p>The Chair noted that all actions in the minutes of the previous meeting held on 12 July 2022 are complete, with a small number to be actioned shortly:</p> <ul style="list-style-type: none"> • A briefing regarding the healthy weight of children and adults in Cardiff versus the Vale of Glamorgan will be provided by mid-October. • The Chair has met with the National Museum and discussed with them the possibility of associate member status, attending in relation to specific issues and becoming involved in certain delivery boards. • The Chair has met with the Director of the Cardiff Capital Region (CCR) to discuss inviting the CCR onto the PSB. No strong desire is emerging but conversations will continue. • The PSB will consider the response to the Race Equality Task Force recommendations at its next meeting on 30 November. • A review of governance arrangements is still ongoing. A revised partnership governance structure will be presented for consideration at the next meeting of the PSB on 30 November 2022. <p>AGREED:</p> <ul style="list-style-type: none"> • Minutes of the previous meeting held 12 July 2022 <p>Actions:</p> <ul style="list-style-type: none"> • Cardiff PSB's Terms of Reference to be further amended, as per the revisions requested by Board Members. 	<p>Secretariat</p>

No.	Agenda Item	
3.	<p data-bbox="212 181 823 215">Draft Cardiff Local Well-being Plan 2023-2028</p> <p data-bbox="212 259 1126 376">Dylan Owen introduced the draft Local Well-being Plan 2023-2028, as well as Cardiff’s final Annual Report 2021/22 against the PSB’s initial Local Well-being Plan 2018-2023.</p> <p data-bbox="212 409 539 443">PCC Alun Michael noted:</p> <ul data-bbox="261 477 1166 969" style="list-style-type: none"> <li data-bbox="261 477 1145 544">• It would be useful for the PSB to link in with engagement that is taking place across the Police force. <li data-bbox="261 562 1166 719">• There is an opportunity, as part of the governance arrangements, to ensure the partnership landscape is effectively joined up – particularly in areas involving youth justice, safeguarding and youth violence. <li data-bbox="261 730 1090 797">• The importance of emphasising taking action on racism and delivering the outcomes of the Race Equality Taskforce. <li data-bbox="261 815 1158 969">• Whilst responding to the new statutory Serious Violence Prevention Duty is noted as a priority, the priority should reflect the importance of preventing violence generally, not just serious violence. <p data-bbox="212 1003 1169 1503">Michael Evans noted that, across all partner strategies, there should be a clear recognition of the areas where there might be a carbon impact. Where there is a policy trade-off, it is important that this is considered and that measures to offset the carbon elsewhere is fully understood. The Chair recognised that there could be competing policy priorities. For example, a clear need to deliver new housing in Cardiff to tackle homelessness, address inflationary pressure in the private rental sector and make housing more affordable to young people. This would involve looking to build housing to the highest possible sustainability standards but there is also a need to that funding availability may impact the ability of the city to deliver. This serves to emphasise the importance of the Climate Emergency Board, which is focused on leading the transition to net zero across the city.</p> <p data-bbox="212 1547 1169 1615">Fiona Kinghorn commended the Plan and noted that she has a few minor amendments which will be sent to Dylan Owen.</p> <p data-bbox="212 1666 1114 1778">Abigail Harris noted that the PSB and the RPB recognise many of the same priorities, which serves to emphasise the importance of having clear delivery arrangements.</p> <p data-bbox="212 1823 1129 1935">Sarah McGill agreed the importance of delivery arrangements and the discussion at the November PSB meeting will be crucial to support effective delivery.</p> <p data-bbox="212 1980 1166 2047">Sheila Hendrickson-Brown highlighted that it is positive that the plan has an emphasis on equalities and that, where possible, the outcome</p>	

No.	Agenda Item	
	<p>indicators that measure progress against the well-being objectives should consider the impact on different equality groups.</p> <p>AGREED:</p> <ul style="list-style-type: none"> • It was agreed that Well-being Objective 6 will be renamed to ‘One Planet Cardiff.’ • The PSB approved the draft Local Well-being Plan 2023-2028 for consultation, subject to minor amendments. • The PSB approved the approach to consultation and agreed to support its promotion, namely by publicising the ‘Ask Cardiff’ Survey through internal and external communication channels. • The PSB approved the publication of the final Annual Report 2021/22 against the Local Well-being Plan 2018-2023. <p>Actions:</p> <ul style="list-style-type: none"> • Findings of Ask Cardiff (and other relevant surveys, including engagement undertaken by the Police) to be reported to the PSB, to ensure that the Well-being Plan and the PSB’s priorities align with issues identified by citizens. • The following PSB priority, <i>“respond, in partnership with the Vale of Glamorgan, to the new statutory Serious Violence Prevention Duty, underpinned by a public health-based approach to violence reduction”</i> to be amended to reflect the importance of preventing violence generally. • Opportunities to promote innovation and the green economy through the work programme of the Cardiff Capital Region to be highlighted in the Well-being Plan. • Dylan Owen to meet with C3SC to discuss how to maximise third sector engagement with the Well-being Plan as part of the consultation phase. 	<p>Secretariat</p> <p>Secretariat</p> <p>Secretariat</p> <p>Dylan Owen</p>
4.	<p>Cost of Living Crisis – Partner Update</p> <p>PSB members provided a summary of the impacts the cost of living crisis is having on their organisations.</p> <p>In summary, organisations are experiencing:</p> <ul style="list-style-type: none"> • Significant increases in demand for services, as well as increases in the complexity of demand. • Financial pressures and budget gaps • Decreased resilience following the Covid-19 pandemic • A difficulty retaining specialist staff (such as business analysts), who are moving elsewhere for more competitive salaries. Many organisations also finding that key workers are moving out of Cardiff due to unaffordability. 	

No.	Agenda Item	
	<ul style="list-style-type: none"> Pressures on staff wellbeing, with staff themselves also impacted by the cost of living crisis. <p>Actions:</p> <ul style="list-style-type: none"> Each partner organisation to implement signposting arrangements - to cost of living crisis support - for residents, ensuring that residents are signposted to support that is provided across organisations. 	ALL
5.	<p>Reducing Residential Placements - Fostering</p> <p>Sarah McGill provided PSB Members with an update on the challenges of finding placements for children entering the case system, including the significant increases in demand and case complexity.</p> <p>Sarah McGill noted that Social Care are moving away from a general communications campaign to recruit foster carers and instead will develop a more targeted approach. As part of this, Cardiff Council has developed a 'Fostering Friendly Policy', which will support employees who are prospective or existing foster carers.</p> <p>Actions:</p> <ul style="list-style-type: none"> Cardiff Council's 'Fostering Friendly Policy' to be shared with PSB Members. Each partner to consider whether they would be happy to implement the 'Fostering Friendly Policy' within their organisation. Update to be provided at a future PSB meeting, to test whether partner organisations were able to amend their HR policies to encourage and support fostering within their organisations. 	Secretariat/ ALL
6.	<p>Community Safety</p> <p>The Chair noted that the Officer who was to provide the update was unfortunately unwell. A written update will be circulated after the meeting.</p>	
7.	<p>Cardiff Staff Healthy Travel Charter</p> <p>Dr Tom Porter, Consultant in Public Health Medicine, provided an update on progress and introduced the Level 2 Charter.</p> <p>The PSB recognised the achievement and example set by the organisations which have now met, or will shortly meet, all the Healthy</p>	

No.	Agenda Item	
	<p>Travel Charter commitments, in particular the work by the respective leads for each organisation.</p> <p>AGREED:</p> <ul style="list-style-type: none"> • It was agreed that each partner organisation would consider signing up to Level 2 of the Healthy Travel Charter where possible. • Partner organisations who are not currently projected to meet the initial Health Travel Charter commitments by December 2022 agreed to redouble their efforts. 	
8.	<p>AOB</p> <p>Fiona Kinghorn presented an interim update to the Communicable Disease Outbreak Plan for Wales, which was published on 3 October 2022.</p> <p>Next PSB meeting:</p> <ul style="list-style-type: none"> • 30 November 2022 	
9.	<p>Healthy Travel Charter Celebration Event</p> <p>Celebration event held to mark organisations completing the Cardiff Healthy Travel Charter and to introduce the Level 2 Charter.</p>	