

<u>Attendees</u>	
Board Members:	
Councillor Huw Thomas (Chair)	Leader, Cardiff Council (CC)
Paul Orders	Chief Executive, CC
Sarah McGill	Corporate Director People and Communities, CC
Charles Janczewski	Interim Chair Cardiff & Vale University Health Board (C&V UHB)
Fiona Kinghorn	Executive Director of Public Health, C&V UHB
Mark Brace	Assistant Police and Crime Commissioner, South Wales Police (SWP)
Stephen Jones	Chief Superintendent, SWP
Sheila Hendrickson-Brown	Chief Executive Officer, C3SC
Jo Salway	Head of Cabinet Office, Welsh Government
Dai Bents	Group Manager, South Wales Fire & Rescue Service (SWFRS)
Keith Meredith	Group Manager, SWFRS
Caroline Drayton	Operations Manager, Natural Resources Wales NRW)
Apologies:	
Abigail Harris	Director of Planning, C&V UHB
Len Richards	Chief Executive, C&V UHB
Huw Jakeway	Chief Fire Officer, SWFRS
Gareth O'Shea	Executive Director Operations South Wales, NRW
Hannah Williams	LDU Head, National Probation Service (NPS)
Victoria Harris	Assistant Chief Probation Officer, Wales Community Rehabilitation Company
Other attendees:	
Helen Ryder	Governor, HMP Cardiff
Louise Forman	Head of Service Integration, NPS
Anne Wei	Strategic Partnership and Planning Manager, C&V UHB
Gareth Newell	Head of Performance and Partnerships, CC
Nathan Swain	Principal Policy & Partnerships Officer, CC
Clive Bailey (clerk)	Policy & Partnerships Officer, CC

No.	Agenda Item	
1.	<p>Welcome and Introductions</p> <p>Following a tour of HMP Cardiff, the Chair opened the meeting and noted apologies as above.</p> <p>Charles Janczewski, Interim Chair of the Cardiff & Vale University Health Board was welcomed, replacing Maria Battle as Vice-Chair of the PSB.</p>	
2.	<p>HMP Cardiff</p> <p>Discussion was held on the links made between HMP Cardiff and the Council's Into Work Services and partnership work to secure housing for prison leavers. It was noted that approximately 40% of prison leavers do not have a home to go to.</p> <p>The vulnerability of prisoners was also discussed - welcoming the strengthening of mental health provision at HMP Cardiff.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Tenancy training to be developed to help prison leavers avoid issues such as rent arrears, anti-social behaviour and cuckooing. Sarah McGill / Jane Thomas to liaise with Probation, HMP Cardiff and SWP. 	<p>Sarah McGill/ Jane Thomas</p>
3.1	<p>Cardiff PSB 21 May 2019 - minutes</p> <p>The minutes of the meeting were agreed and the Board was updated on actions.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • Jo Salway to make enquiries into Welsh Government plans for supporting Cardiff & Vale University Health Board continuing to pay staff the living wage. • PSB Chair to write to Vaughan Gething on this issue. 	<p>Jo Salway</p> <p>Secretariat</p>
3.2	<p>PSB Delivery Board 17 September 2019 - draft minutes/action update</p> <p>No further actions raised.</p>	
4.	<p>Health Inequalities in Cardiff & Vale of Glamorgan</p> <p>Fiona Kinghorn (Executive Director of Public Health) presented data on health inequalities, existing actions and potential partnership opportunities for the key topic areas.</p> <p>AGREED:</p> <ul style="list-style-type: none"> • Cardiff PSB to sign up to a set of commitments for tackling health inequalities in Cardiff at the next meeting of the PSB. 	

No.	Agenda Item	
	<p>ACTIONS:</p> <ul style="list-style-type: none"> • PSB members to consider the proposed actions under each health issue, suggest any additional actions and propose a set of commitments along with how they might be delivered/resources required at the next meeting of the PSB. • Application for finances from preventative fund to be made to secure resource to drive this work forward. (linked to actions under item 5 – Move More Eat Well) • Public Health to explore incorporating check of immunisation status into schools admission process. • Immunisation campaign for staff across the partnership to be developed and launched. • Screening - mechanism to be set up for all partners to have access to social media messaging used to target staff and different population groups/areas of the city. 	<p>All/Fiona Kinghorn/ Secretariat</p> <p>Fiona Kinghorn</p> <p>Fiona Kinghorn</p> <p>Fiona Kinghorn</p> <p>Fiona Kinghorn</p>
5.	<p>Move More, Eat Well: Strategic priorities for Cardiff and the Vale of Glamorgan</p> <p>Fiona Kinghorn summarised the 10 strategic priority areas in the Move More, Eat Well action plan.</p> <p>Discussion was held on using funding for preventative work to build capacity to tackle the wider agenda of health inequalities.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • Opportunities to be explored for using preventative fund to tackle the wider agenda of health inequalities. (linked to action in Item 4 – Health Inequalities) • Stakeholder organisations and professionals to be consulted on the draft Move More, Eat Well plan. • Following its launch, public engagement to be undertaken on how the plan should be implemented including the barriers to overcome to achieve its aims. 	<p>Fiona Kinghorn</p> <p>Fiona Kinghorn</p> <p>Fiona Kinghorn</p>
6.	<p>Brexit - Item deferred given Brexit deadline extension</p>	
7.	<p>Horizon Scanning and AOB</p> <p>7.1 PSB Governance</p> <p>AGREED:</p> <ul style="list-style-type: none"> • The PSB Delivery Board to be replaced by Agenda Setting meeting ('agenda conference') 	<p>Secretariat</p>

