

	<b>Action</b>	<b>Update</b>
<b>1.</b>	<b><u>Matters Arising</u></b> Secretariat to prepare results for next meeting	Attached as agenda item 1.2
<b>1.</b>	CPB schedule of meetings to move to bi-monthly from February 2013.	Wednesday 17 <sup>th</sup> April 2013, 14:00 – 16:30, Venue tbc Friday 14 <sup>th</sup> June 2013, 10:00 – 12:30, Venue tbc September 2013, 14:00 – 16:30, Venue tbc Friday 18 <sup>th</sup> October, 10:00 – 12:30, venue tbc Tuesday 17 <sup>th</sup> December, 14:00 – 16:30, venue tbc Friday 21 <sup>st</sup> February, 10:00 – 12:30, venue tbc
<b>1.</b>	Arrange joint meeting between CPB and CPLG	The Secretariat is drawing together an agenda for the proposed development day, which will include members of the CPB and CPLG. The session will be in May (date tbc)
<b>1.</b>	Secretariat to draft format for development sessions.	
<b>2.</b>	<b><u>Wyn Campaign</u></b> PG to bring information on monitoring preventative approaches to next CPB meeting	Principal Outcome Delivery Officer meeting with Probation as part of the wider data sharing agenda, where this will be discussed
<b>3.</b>	<b><u>Neighbourhood Management – Cardiff South East</u></b> NE to invite representative from Wyn campaign to attend the Older People Action Group	Lynda Chandler, Programme Manager for the Wyn Campaign, has now joined the Older People Action Group
<b>3.</b>	Older People's profile to be prepared for all other NMTs	3 out of 6 have been prepared (Cardiff South East, Cardiff West and Cardiff North). Work is ongoing to prepare the remaining 3.
<b>3.</b>	MC to nominate SWFRS representative to attend Cardiff South East NMT	Owen Jayne, Station Manager, and Justin Jones, Station Commander (SWFRS) in attendance at Cardiff South East NMT Action Planning Meeting 21.01.13
<b>4.</b>	<b><u>Regional Collaboration</u></b> Secretariat to prepare draft response to Sustainable Development Bill for CPB Feb mtg.	Draft response attached as Agenda Item 1.5
<b>4.</b>	All to contact RJ with options for projects across the Vale.	Outline Regional Collaboration Fund bids submitted to WG on 18.01.13. Copies are included in papers.
<b>4.</b>	Update on Regional Collaboration at next CPB meeting	Agenda Item 9
<b>5.</b>	<b><u>SARC</u></b> JM to feed this issue back to WG	Actioned 16.01.13. The development of a Regional model for SARC was also included as one of the Regional Collaboration Fund bids submitted to WG.
<b>5.</b>	SM to feed this issue into the SCC Programme Board	
<b>6.</b>	<b><u>Welfare Reform</u></b> All to nominate partners to join the Comm. Work Group	Estelle Hitchon (C&V UHB Corporate Management) is Health's rep. Jeremy Rhys is contacting representatives from C3SC, Probation and South Wales Police directly.
<b>7.</b>	<b><u>EIP</u></b> All to nominate representatives to contribute to the EIP. Adam Rees nominated as Communities First Cluster Lead Rep for C3SC	Rhian Lloyd Thomas, Programme Manager, will be in attendance at 18.02.13 CPB meeting Partner representatives in Cardiff East Neighbourhood Management team have been identified as appropriate partner representatives to contribute to EIP
<b>8.</b>	<b><u>Partnership Scrutiny</u></b> Secretariat to draft response to Scrutiny's second letter	Response drafted. Attached as Agenda Item 8.1