

	<b>Action</b>	<b>Update</b>
<b>1</b>	<p><b><u>Issue in Focus: Health – South Wales Programme</u></b> PH/AC to update CPB on South Wales Programme in Dec/Jan</p>	Matters Arising- to be included on a future agenda
<b>2</b>	<p><b><u>Programme Performance</u></b> Letter to be sent SRO's and workstream leads to remind of need to prioritise. (Secretariat)</p>	Letter distributed 27/11/2012
	<p>SH highlighted risks within the Healthy Living Programme (cashless system for school meals and provision of healthy options at large events) that she would like to get some feedback on. SH to forward information to RJ about progressing these issues</p>	<p>Healthy Eating Guidelines for Live Events are being piloted at a number of events, including the Children and Young Peoples symposium. Following evaluation of these pilots the CPB will be asked to consider adopting these guidelines for use in their own organisations</p> <p><b><u>Project Review of Cashless Systems in Primary &amp; Secondary Catering Facilities</u></b> The project Team including representatives from Financial Services, the Corporate Income Management Project, Enterprise Architecture, Schools IT and Education Catering have been requested to review Cashless Systems and On Line payment systems for Catering Services provided in Cardiff Schools. The project team have attended demonstrations with four companies who are the market leaders in providing these systems. Jane Davies (Enterprise Architecture) and Trish Burgess (Education Catering) are currently in the process of identifying processes and costs associated with the present arrangements and are awaiting estimated costs from Suppliers for the new systems.</p>
<b>3</b>	<p><b><u>Welfare Reform and Tackling Poverty Update</u></b> CPB Members to suggest other indicators to RJ</p>	None received
	<p>Welfare Reform Task Group to prepare centralised list of advice centres/support agencies</p>	<p>As part of the Welfare reform group and also part of the larger 'Advice Services review', a map and list of advice services in Cardiff has been developed. One of the outcomes of the Advice Review is to produce an online tool to communicate these advice services better. Currently a small amount of these services can be found <a href="#">here</a></p>

	Partnerships Communication Group to be progressed	Included as agenda item 6.
<b>4</b>	<b><u>Future Cities Demonstrator Bid</u></b> Secretariat to ask presenters for documents relating to the proposal and RJ to speak to GN about support from CPB with bid proposal	Circulated 12/11/2012
<b>5</b>	<b><u>Education Improvement Partnership (EIP)</u></b> Nick Jarman and Cllr Julia McGill to attend next CPB meeting to speak on EIP	Included as Item 7
<b>6</b>	<b><u>Partnership Scrutiny</u></b> Secretariat to prepare draft response to Scrutiny recommendations	Response submitted 19/11/2012
	Forward list of Scrutiny members to JH (Secretariat)	Attached as 9.3
<b>7</b>	<b><u>CPB – One Year On</u></b> Members to advise Secretariat of any suggestions to include in One Year On Survey	<a href="http://www.surveymonkey.com/s/P8W66D9">www.surveymonkey.com/s/P8W66D9</a> Circulated 27/11/12
	Secretariat to speak to SH re: inclusion of SARC on next agenda	Included as agenda item 5.