

Cardiff PSB Delivery Board
Friday 25 January 2019, 1 – 2.30 pm
Cardiff Bay Police Station

<u>Attendees</u>	
Board Members:	
Paul Orders (Chair)	Chief Executive, Cardiff Council (CC)
Sarah McGill	Corporate Director for People and Communities, CC
Fiona Kinghorn	Interim Executive Director of Public Health, Cardiff & Vale University health Board (C&V UHB)
Abigail Harris	Director of Planning, C&V UHB
Gareth O’Shea	Executive Director Operations South Wales, National Resources Wales (NRW)
Dai Bents	Group Manager, South Wales Fire & Rescue Service (SWFRS)
Sheila Hendrickson-Brown (Vice Chair)	Chief Executive Officer, C3SC
Mark Brace	Assistant Police and Crime Commissioner
Stephen Jones	Chief Superintendent, South Wales Police
Lisa Connolly	Team Manager, National Probation Service
Jo Salway	Head of Cabinet Office, Welsh Government
Apologies:	
Hannah Williams	LDU Head, National Probation Service
Victoria Harris	LDU Head, Wales Community Rehabilitation Company
Other attendees:	
Gareth Newell	Policy, Partnerships and Research Manager, CC
Nathan Swain	Principal Policy & Partnerships Officer, CC
Clive Bailey (clerk)	Policy & Partnerships Officer, CC
Sue Toner	Principal Health Promotion Specialist
Suzanne Wood	Consultant in Public Health Medicine

No.	Agenda Item	
1.	<p>Welcome and Introductions</p> <p>The Chair opened the meeting and noted apologies as above.</p> <p>The Chair noted an additional item on Tent Encampments in the city centre to be discussed at the close of the meeting.</p>	
2.	<p>Draft PSB Delivery Board minutes and actions - 4 October 2018 The minutes of the meeting held were agreed.</p> <p>Public Services Board minutes and actions – 20 November 2018 No issues raised</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • Air Quality update to be brought to the next meeting • Public services specifications in new communities to be brought to a future meeting. • Area Statement to be brought to a future meeting • Burden of Disease to be removed from Forward Plan 	<p>Secretariat Secretariat</p> <p>Secretariat Secretariat</p>
3.	<p>WBO5 Supporting People Out of Poverty: Healthy Weight</p> <p><u>Healthy Weight Strategic Action Plan</u></p> <p>Fiona Kinghorn and Suzanne Wood (Consultant in Public Health Medicine) outlined the current trends in obesity. The action plan will focus on what is proven to help achieve and maintain a healthy weight (moving more and eating well).</p> <p>It was noted that linking issues and taking a collective approach to messaging rather than individual efforts can be more effective - for example promoting the health benefits of active travel has had an immediate impact compared to years of focussing primarily on carbon reduction.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • PSB members to engage in the ‘Move More, Eat Well’ events and encourage staff to be involved. • PSB Members to facilitate discussion around advertising and marketing of food and drink. • PSB to explore Sugar Smart City aspiration as part of Healthy Weight work. • PSB Members to identify additional action areas for inclusion in the Healthy Weight Strategic Action Plan. • Explore links with Sport and Physical Activity Strategy. • Local sign-off and commence delivery of draft Healthy Weight Strategic Action Plan in line with Welsh Government Strategy. 	<p>All</p> <p>Secretariat</p> <p>All</p> <p>All</p> <p>Fiona Kinghorn Secretariat</p>

	<p><u>Director of Public Health Annual Report - Moving Forward. Moving More & More Often</u></p> <p>Sue Toner (Principal Health Promotion Specialist) presented on the structure of the report. The report will aim to:</p> <ul style="list-style-type: none"> • increase physical activity rates in line with the best in the UK (Cardiff currently 16.3% below Bristol), • drive and inform the actions within the Cardiff & Vale Healthy Weight Strategic Action Plan, • inform the implementation of the Well-being Plans. <p>ACTIONS:</p> <ul style="list-style-type: none"> • Opportunities to improve physical activity to be fed into work on Healthy Weight Strategic Action Plan • PSB to discuss outcomes from the session at a future meeting. 	<p>C&VUHB/ Secretariat Secretariat</p>
<p>4.</p>	<p>Sustainable Transport – Organisational Commitments</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • Toolkit to be developed for communication across PSB organisations. • Sign-off of Charter and commitments to be considered at the next full PSB meeting. 	<p>Tom Porter Secretariat / Tom Porter</p>
<p>5.</p>	<p>Horizon Scanning and any other business</p> <p><u>Event: 'RPBs and PSBs: Reflecting On Emerging Arrangements'</u></p> <p>Paul Orders outlined that initial discussion has taken place with VoG to explore alignment of priorities. The intention is to have distinct Well-being Plans, but alignment in Health and Social Care across PSBs and the RPB Area Plan.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Secretariat to coordinate attendees from Cardiff PSB. <p><u>PSB Brexit meeting and actions</u></p> <p>ACTION:</p> <ul style="list-style-type: none"> • Diary markers to be circulated for Council's fortnightly Brexit operational meeting. <p><u>Forward Plan</u></p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • Fostering item to be delayed and considered alongside wider reform of Childrens Services. • Cardiff 2030 vision for education to be included. 	<p>Secretariat</p> <p>Secretariat</p> <p>Secretariat</p> <p>Secretariat</p>

	<p><u>AOB</u></p> <p>Welsh Government National Milestone consultation launch - w/c 28 January 2019.</p>	
6.	<p>Tented Encampments</p> <p>Sarah McGill outlined that a multi-agency meeting had taken place to discuss the tented encampments appearing in Cardiff city centre. Multi-agency daily briefings have been put in place and a formal position is to be given at Council on Thursday 31st Jan 2019.</p>	
	<p>Dates of next meetings:</p> <ul style="list-style-type: none"> • PSB Delivery Board 11 April 2019 • Cardiff Public Services Board 23 April 2019 	