21st February 2012

Dear Colleague

Integrated Partnership Board: Leadership Development

The Integrated Partnership Board (IPB) brings together the key public services in the city – the Council, Cardiff & Vale University Health Board, South Wales Police, South Wales Fire & Rescue Service, Wales Probation Trust and Cardiff Third Sector Council as “Team Cardiff” to help tackle the key issues we all collectively face.

As the economic climate becomes more difficult it is more important than ever that we all work together to find new solutions to problems both in terms of efficiency but also so as the services we deliver are more effective and joined-up for citizens.

The IPB have already heard from a number of agencies and teams about the positive results being achieved through partnership working across the city but have also recognised the challenges that you are often faced with working across organisational boundaries. As the IPB we believe that there is certainly benefit in further developing the leadership approaches required for successful multi-agency working, particularly given the growing collaboration agenda.

In view of the challenges we all face, the IPB would like to offer you the opportunity to attend a bespoke leadership development day to explore the benefits and key principles which underpin successful partnership working. This opportunity is aimed at key individuals who are responsible for the delivery of the IPB workstream activities and priorities. As an IPB we hope that you will find the session rewarding in terms of being able to share experiences with other partners and that you will be able to put in practice some of learning from the day. If you are able to attend, please complete the attached booking form indicating your preferred session and return to Whatmatters@cardiff.gov.uk by no later than 29th February.

As an IPB we are committed to supporting the staff in all of our organisations to be well placed to respond to the needs of citizens and we will certainly look forward to hearing the feedback from the sessions in relation to the steps you think we need to take to re-shape our public services over future years.

Yours sincerely,

Jon House
Chief Executive of Cardiff Council and
Chair of Cardiff Integrated Partnership Board
**Aim of the Programme**

The aim of this programme is to prepare individuals working in the Local Authority, Health Service, Police Force, Fire & Rescue Service, Neighbourhood Management teams, Probation and the Third Sector to work confidently and effectively in partnership and to support the delivery of the integrated partnership strategy in practice.

**Objectives -**
- To gain insight and understanding of the principles of effective partnership working
- Maximise the benefits and opportunities afforded through partnership working
- To learn skills in motivation and influencing others
- To enhance team performance through utilising individual strengths in the team

**Programme –**

09.00  Introduction and outcomes

09.15  Partnership working – making it a reality  
*Challenges, opportunities and benefits*

10.30  Coffee

10.45  Recognising and utilising levers of change  
*Using Rogers theory of innovation and adoption*  
*Levering change through force field analysis*

12.30  Lunch

13.15  Communicating Effectively  
*Communication model*  
*Rapport*

14.45  Tea

15.00  Motivating and Influencing Factors  
*5 key meta-programmes and how to utilise*

16.00  Feedback

16.30  Close