

## GOVERNANCE ARRANGEMENTS – UPDATE

### Background

1. As required by the Well-being of Future Generations (Wales) Act 2015, Cardiff's Public Services Board (CPSB) Terms of Reference must be reviewed on an annual basis.
2. This update also proposes the meeting schedule for 2019/20.

### CPSB Terms of Reference – amendments

3. Revised PSB Terms of Reference can be found at **Appendix A**. The following amendments have been made:
  - Sections 4.3 and 4.5 - Amended to state that PSB Delivery Board and CPSB meetings will take place on a quarterly basis as opposed to particular months in the year.
  - Section 8.4 - References to Cardiff Debate and Neighbourhood Partnerships have been removed as no longer in operation.

### Meeting Schedule 2019/20

4. In line with the proposed amendment to the CPSB's Terms of Reference, the PSB Delivery Board and CPSB will continue to meet on a quarterly basis.
5. The proposed schedule ensures that the PSB Delivery Board meets approximately a month before meetings of the CPSB.
6. Proposed schedule:

	<b>PSB Delivery Board</b>	<b>PSB</b>
<b>Current year</b>	25 January 2019	
		13 March 2019
<b>2019/20</b>	April 2019 (mid)	
		May 2019 (late)
	June 2019 (late)	
		July 2019 (late)
	September 2019 (mid)	
		October 2019 (mid)
	December 2019 (early)	
	January 2020 (late)	
<b>2020/21</b>	April 2020	

## **Recommendations**

The CPSB is asked to agree to:

- Approve the revised PSB Terms of Reference
- Approve the meeting schedule for 2019/20